

ACKNOWLEDGEMENT BY SPONSORED CHILD CARE FACILITY

Whereas, _____ a Child Care (CCC) Facility entered into an agreement with _____ (“Sponsoring Organization”) a Child and Adult Care Food Program (CACFP) sponsor of CCC’s on _____, which included a provision for the Sponsoring Organization to retain up to 15% of CACFP reimbursement for allowable administrative costs. On _____ the Texas Department of Agriculture (TDA) approved Sponsor’s request to retain up to ___ of CACFP reimbursement for allowable administrative costs.

_____ acknowledges, by the signature of a representative below that upon TDA’s approval of Sponsoring Organization’s request to retain more than 15% of CACFP reimbursement it was informed that it had the following options:

- 1) Execute an amendment to its Permanent Agreement with the Sponsoring Organization allowing Sponsoring Organization to retain more than 15% of CACFP reimbursements;
- 2) Terminate its Permanent Agreement with the Sponsoring Organization and apply to participate in CACFP directly with TDA.
- 3) Request a “good cause” transfer through TDA to transfer to another Sponsoring Organization.
- 4) Terminate its Permanent Agreement with the Sponsoring Organization and apply with another Sponsoring Organization during the open enrollment period, which runs from June 1 through September 30.

Signature of Representative of Child Care Facility

**PERMANENT AGREEMENT BETWEEN SPONSORING ORGANIZATION AND
CHILD CARE FACILITY**

AMENDMENT #1

Whereas, _____(Name of Sponsoring Organization) and _____(Name of Child Care Facility) entered into a Permanent Agreement on _____, for participation in the Child and Adult Care Food Program (CACFP). The Permanent Agreement, provision six (6), Sponsor's Rights and Responsibilities states that it will not retain more than 15% of CACFP reimbursement (excluding cash-in-lieu) of allowable administrative costs.

Whereas, the Sponsoring Organization requested to retain an amount exceeding 15% for allowable administrative costs, and received approval on _____(date of approval), from the Texas Department of Agriculture (TDA) Food and Nutrition (F&N), to retain up to _____(percentage approved by TDA) effective _____(month/year).

The Sponsoring Organization and Child Care Facility agree to amend provision six (6), Sponsor's Rights and Responsibilities to allow Sponsor to retain the approved percentage of CACFP reimbursement (excluding cash-in-lieu) for allowable administrative costs.

All other terms and conditions of the Permanent Agreement remain in full force and effect.

Accepted and Agreed:

Name of Sponsoring Organization

Name of Child Care Facility

Signature of Authorized Rep. of
Sponsoring Organization

Signature of Representative of Child
Care Facility

Date of Signature of Authorized Rep. of
Sponsoring Organization

Date of Signature of Representative of Child
Care Facility