# Agenda

## Monday, February 26, 2018

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Presenter(s)</th>
<th>Location</th>
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<tbody>
<tr>
<td>10:00 am to 5:00 pm</td>
<td>Registration</td>
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<td>Pre-Assembly 3</td>
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| 1:00 pm to 1:30 pm | Introduction                                      | Angela Olige  
  *Assistant Commissioner*  
  *Texas Department of Agriculture* | San Gabriel EF                  |
| 1:30 pm to 1:45 pm | Welcome                                           | Jason Fearneyhough  
  *Deputy Commissioner*  
  *Texas Department of Agriculture* |                                                      |
| 1:45 pm to 2:15 pm | USDA Update                                       | Eddie Longoria  
  *Southwest Regional Director*  
  *U.S. Department of Agriculture (USDA)*  
  *Food and Nutrition Service (FNS)* |                                                      |
| 2:15 pm to 3:45 pm | TDA Update                                        | Angela Olige  
  *Assistant Commissioner*  
  *Texas Department of Agriculture* |                                                      |
| 3:45 pm to 4:00 pm | Housekeeping                                      | Kelli Wise  
  *Coordinator of F&N Events*  
  *Texas Department of Agriculture* |                                                      |
| 4:00 pm to 5:00 pm | TDA Meet and Greet & Exhibits                     |                                                                              | Pre-Assembly 3         |

## Tuesday, February 27, 2018

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<tr>
<th>Time</th>
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<tbody>
<tr>
<td>7:00 am to 8:00 am</td>
<td>Registration</td>
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<td>Pre-Assembly 3</td>
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| 8:00 am to 10:00 am| Auditors...The Myth, the Legend, and the Reality; Introducing the New TDA F&N Audit Team  
  *While audits are not typically associated with joyful feelings for most folks, they also should not cause feelings of dread. So, let’s work together to alleviate some of that angst and provide some clarity on what an audit is and isn’t. During this session we will also introduce the new TDA Audit Team. Please bring a Wi-Fi capable, touchscreen device with you to this session to allow you to fully participate in the activities included.* | Senta Fortune  
  *Director for Business Operations*  
  *Texas Department of Agriculture* | San Gabriel FGHJK |
| 10:00 am to 10:15 am| Break                                             |                                                                              |                        |
| 10:15 am to 12:00 pm| Bright Ideas and Fresh Perspectives Sharing Session  
  *Join in this unique networking time and share best practices based on topics that impact your Summer Food Program.* | Christina Little-Manley  
  *Education Coordinator*  
  *Texas Department of Agriculture* | San Gabriel ABCDE |
<p>| 12:00 pm to 1:30 pm | Lunch on your own                                  |                                                                              |                        |</p>
<table>
<thead>
<tr>
<th>Session</th>
<th>Description</th>
<th>Panelists</th>
<th>Location</th>
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</table>
| Farm to Summer | This session will provide an overview of the increasingly popular Farm Fresh Initiative and farm to summer. Panelists will share tips on how to bring local food and farmers to your summer meal program and add fun activities that engage children with lessons about agriculture and healthy habits. | Beatrice Watson  
*Farm Fresh Specialist*  
Texas Department of Agriculture  
Joey Moczygemba  
*Child Nutrition Director*  
Natalia ISD  
Sharon Glosson  
*Executive Director of School Nutrition Services; North East ISD* | San Gabriel G |
| How Do I Prepare for the SFSP Audit? | Discussion focusing on the kind of information CEs may need to be prepared to provide to the TDA audit team (not just documentation). Discussion will also include audit process timelines to assist CEs in having an understanding of the TDA audit process. | Steve Stoeltje  
*Coordinator for Audit*  
Texas Department of Agriculture  
Krystal Mosley  
*Audit Specialist*  
Texas Department of Agriculture | San Gabriel Ballroom E |
| Tracking Expenses | This presentation will introduce participants to one simple method of documenting SFSP expenses. The class will demonstrate how to organize and maintain paper records as well as an electronic ledger. | Alexandra Hunt  
*Training Development Specialist*  
Texas Department of Agriculture | San Gabriel J |
| Sponsor's Responsibilities | This presentation will discuss basic requirements of program oversight. Using specific examples, you will discover how to measure, test and document compliance within those requirements. | Ryan Brown  
*Child Nutrition Program Specialist*  
ESC Region 4 | San Gabriel CD |
| USDA Foods for Schools | This session will provide an overview for USDA Foods for SFSP, including information about how the State Distributing Agency oversees the program, future operational changes, and how SFSP interacts with National School Lunch Program when utilizing USDA Foods. This session will also provide an opportunity for participants to provide feedback and ask questions about USDA Foods for SFSP. | Jackie Cantu  
*Director for Commodity Operations*  
Texas Department of Agriculture | San Gabriel AB |

2:30 pm to 2:45 pm  
**Break**
<table>
<thead>
<tr>
<th>Breakout Sessions</th>
<th>Session Title</th>
<th>Presenters</th>
<th>Location</th>
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<tbody>
<tr>
<td>2:45 pm to 3:45 pm</td>
<td>Setting up a Site with Limited Resources</td>
<td>Katie Nye from Baylor University's Texas Hunger Initiative</td>
<td>San Gabriel G</td>
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<tr>
<td>Top 10 Compliance Review Findings</td>
<td>Christine Bendana, Assistant Director for Community Operations Texas Department of Agriculture</td>
<td>San Gabriel AB</td>
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<tr>
<td>What is TeamMate?</td>
<td>Senta Fortune, Director for Business Operations Texas Department of Agriculture</td>
<td>San Gabriel E</td>
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<tr>
<td>Disaster Response</td>
<td>Jackie Cantu, Director for Commodity Operations Texas Department of Agriculture</td>
<td>San Gabriel F</td>
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<td>Growing Healthy Little Ones – ISDs Only</td>
<td>Connie Sheppard, Ph.D., County Extension Agent – Family and Community Health Comal County, Texas A&amp;M AgriLife Ext.</td>
<td>San Gabriel CD</td>
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<tr>
<td>Tracking Expenses</td>
<td>Alexandra Hunt, Training Development Specialist Texas Department of Agriculture</td>
<td>San Gabriel J</td>
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<tr>
<td>Building an SFSP Megaphone (Panel Session)</td>
<td>Kristin Chaumont, Coordinator of Outreach Texas Department of Agriculture</td>
<td>San Gabriel G</td>
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<tr>
<td>Turnip the Beet – Creating Appealing Summer Meals</td>
<td>Charlotte Hachenberg, Nutrition Specialist Texas Department of Agriculture</td>
<td>San Gabriel K</td>
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<tr>
<td>Food Safety: Fight BAC</td>
<td>Jennifer Page, Coordinator of Special Programs Texas Department of Agriculture</td>
<td>San Gabriel CD</td>
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**Wednesday, February 28, 2018**

<table>
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<tr>
<th>Time</th>
<th>Session</th>
<th>Speaker/Instructor</th>
<th>Location</th>
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| 8:30 am to 9:30 am | **Marketing in Your Community with TDA Materials**<br>Need help marketing effectively in your community? Learn how you can utilize TDA resources to enhance your summer outreach efforts locally and on social media platforms. Also, see what printed materials TDA will be offering to sponsors and sites this year at no cost to assist in your promotions. | Kristin Chaumont  
*Coordinator of Outreach*  
*Texas Department of Agriculture* | San Gabriel G |
| 9:45 am to 10:45 am | **SFSP Procurement DOs & DON'Ts – Planning to Award**<br>Review of the different types of procurement, and discussion of best practices for awarding contracts, to assist CEs with ensuring their compliance with program rules and regulations. | Mitch Tyra  
*Procurement Process Specialist*  
*Texas Department of Agriculture* | San Gabriel E |
| 9:45 am to 10:45 am | **Top 10 Compliance Review Findings**<br>This presentation will describe the top 10 findings from the previous year. In addition, the session will cover 2-3 common mistakes in each of the areas. The presentation will also incorporate select best practices. | Christine Bendana  
*Assistant Director for Community Operations*  
*Texas Department of Agriculture* | San Gabriel AB |
| 9:45 am to 10:45 am | **Food Safety: What’s the Number?**<br>*Food Safety: What’s the Number?* will be full of interactive games and activities that are related to food safety for you to use in your organization. Come watch bacteria grow, remove germs by practicing proper handwashing and calibrate a thermometer! | Jennifer Page  
*Coordinator of Special Programs*  
*Texas Department of Agriculture* | San Gabriel CD |
| 9:30 am to 9:45 am | Break                                                                 |                                                              |            |
| 9:45 am to 10:45 am | **Turnip the Beet – Creating Appealing Summer Meals**<br>Ideas and resources to create eye-appealing, tasty summer meals. Warning: You WILL be encouraged to play with your food. | Charlotte Hachenberg  
*Nutrition Specialist*  
*Texas Department of Agriculture* | San Gabriel K |
| 10:45 am to 11:00 am | **Sponsor’s Responsibilities**<br>This presentation will discuss basic requirements of program oversight. Using specific examples, you will discover how to measure, test and document compliance within those requirements. | Ryan Brown  
*Child Nutrition Program Specialist*  
*ESC Region 4* | San Gabriel CD |
| 10:45 am to 11:00 am | **SFSP Procurement – It’s Awarded, Now What?**<br>Inventory, documentation, etc. — what is required once the contract is awarded? This session will cover what actions CEs will need to complete, as well as what considerations CEs will need to keep in mind, to strengthen contract management and administration for compliance with program rules and regulations. | Mitch Tyra  
*Procurement Process Specialist*  
*Texas Department of Agriculture* | San Gabriel AB |
| 10:45 am to 11:00 pm | Break                                                                 |                                                              |            |
| 11:00 am to 12:15 pm | **WIC Pilot (Invite Only Meeting)**<br>TDA/HHSC |                                                              | San Gabriel G |
| 11:00 am to 12:15 pm | Break                                                                 |                                                              |            |
| 11:00 am to 12:15 pm | **Closing Session**<br>**Bright Idea Awards**<br>Angela Olige  
*Assistant Commissioner*  
*Texas Department of Agriculture* |                                                              | San Gabriel EF |