TOP 10 LIST
WAYS TO SUCCESSFULLY LAUNCH Menu Enhancement and NUtrition (MENU) Module

1. Dedicate at least one person (in addition to you) to work on MENU Module.
   This is especially important when you are setting up menu cycles for the first time.

2. Schedule weekly time on your calendar to work on MENU Module and keep MENU Module a priority.
   If you do not schedule time for MENU Module, your time can fill up with other tasks.

3. Find a place where you can work on MENU Module uninterrupted.
   Always work on MENU Module in this same place to establish good habits.

4. Communicate to others about needing quiet time to work on MENU Module.
   Use your “Working on MENU Module” sign to let others know that you need focus time.

5. Use MENU Module resources.
   Explore MENU Module’s helper, “Amigo,” TDA’s training resources, or other resources available on MENU Module’s webpage at squaremeals.com.

6. Follow a logical sequence to create menu cycles in MENU Module.
   See TDA’s “Process Map: MENU Module” for MENU Module steps.

7. Organize and keep all MENU Module materials together.
   Create an electronic folder for MENU Module documents on your computer and keep any physical files organized in a binder.

8. Communicate with your peers and superiors regularly about how MENU Module makes your team more efficient and benefits students.
   Spread the word about MENU Module so that others can support you.

9. Find an accountability partner that you can talk to about MENU Module.
   A dedicated person for you to lean on can help to make you successful.

10. Stay motivated by keeping MENU Module fun and focusing on long term goals.
    Remind yourself regularly of why you are launching MENU Module.
TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

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