Parents, you and your child can sign up for a School Café account.

Get Started:

1. On the welcome screen, click **Create a new account**.

2. Select the radio button **I’m a Student or District Employee**, then click **Next**.

3. Click on the line with **Enter your school name** and type in the school name. Click **Next**.

4. Click on the line with **First Name** and type your first name. Click **Tab** on your keyboard to advance to the next line. Provide your contact information on the lines **Last Name**, **Email**, and **Phone number**. Click **Next**.

*Note: Providing a valid email is required to advance to the next step.*
5 Click on the line with **Username**. Create and type a username. Click **Tab** on your keyboard to advance to the next line. Create a password and type it on the lines **Password** and **Confirm Password**.

Click the arrow next to **Select a Security Question** and choose a question from the drop-down menu. Type the answer to your security question on the **Answer** line. Click **Next**.

6 Click **Terms & Conditions** to view the School Café agreement. Then, click the boxes **I accept the Terms & Conditions** and **I certify that I am age 13 or older**. Click **Create my account**.

7 On the pink ribbon of the dashboard screen, click **Click here to verify**. A pop-up screen will appear, prompting you to enter the 6-digit verification code sent to the email you used to register.

8 Click on the line **Enter the 6-digit code** and type the code inside the email you received. If you do not receive a verification email, check your spam folder or click **Click here to resend it** in the pop-up screen. Click **Verify**.

*Congratulations, you have created your School Café User Account.*