Overview

Contracting Entities may submit a waiver request if a Seamless Summer Options (SSO) site determines that staff cannot meet the age/grade group requirements for portion sizes for their site. Only sites operating as Open or Open Restricted are eligible for this waiver.

Age/Grade Group Options

The CE will select the most commonly served age/grade group on the waiver form. If approved, the CE will serve the identified portion size to all students at that site.

Meal Service Dates

An approved waiver request is applied to the month during which the waiver was submitted and any future months of operation during the summer of that year.

<table>
<thead>
<tr>
<th>Site Operation Dates</th>
<th>CE Submits Request</th>
<th>Dates the Waiver is Applied</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 4 — July 9</td>
<td>June 29</td>
<td>All operation dates</td>
</tr>
<tr>
<td>May 30—July 20</td>
<td>June 3</td>
<td>June 1-30 and July 1-20</td>
</tr>
<tr>
<td>June 2 — June 29</td>
<td>July 7</td>
<td>Waiver is denied approval</td>
</tr>
</tbody>
</table>

Submitting a Request

1. Log into TX-UNPS > Applications > Download Forms
2. Click the link to SSO Age/Grade Group Meal Pattern Portion Sizes Waiver
3. Complete all fields of the form and include all sites that the waiver is needed.
   - Be sure to record the Site ID and Site Name exactly as shown in the SSO Application
   - If requesting for more than one site, click the “Add Additional Site” button
4. Authorized Representative, as shown in TX-UNPS CE Application, must sign request on the last page of the form and may be:
   - Superintendent
   - Child Nutrition Director
   - Claims Preparer