POLICY ALERT

Date: February 28, 2006
Reference: # CACFP ADC 2006-5
To: Child and Adult Care Food Program-Adult Day Care (CACFP-ADC) Contractors
Subject: Monitoring Review Requirements
Effective Date: Immediately

APPLIES TO INDEPENDENT CENTERS ONLY

Purpose
This Policy Alert revises:
• Monitor Review section 4340 of the CACFP – ADC Handbook.

Definitions
Affiliated Facility – Part of the same legal entity as the sponsoring organization.

Center – A sponsored affiliated or unaffiliated adult day care center.

Independent Center – An adult day care center that signs an agreement with Texas Health and Human Services Commission (HHSC) to assume final administrative and financial responsibility for operating the CACFP.

Sponsoring Organization –
1. A public or private nonprofit organization that is entirely responsible for the food service in adult day care centers that are legally distinct entities from the sponsoring organization.
2. A for-profit organization that is entirely responsible for the food service in adult day care centers that are part of the same legal entity as the sponsoring organization.

Unaffiliated Center – A legally distinct entity from the sponsoring organization.

Procedure
Independent Center contractors are no longer required to conduct monitoring reviews of their program operations.

Contact
If you have any questions regarding this Policy Alert please contact your Area Program Office.

This Policy Remains in Effect Until Further Notice