POLICY ALERT

Date: March 7, 2006        Reference: # CACFP ADC 2006-6
To: Child and Adult Care Food Program-Adult Day Care (CACFP-ADC) Contractors
Subject: Sponsor Monitoring of Facilities in the CACFP
Effective Date: Immediately

APPLIES TO SPONSORING ORGANIZATIONS ONLY

Purpose
This Policy Alert supplements Policy Alert CACFP-ADC 2006-1.

Implementation
Immediately

Procedure
A sponsor must provide oversight of all types of meal services being claimed by its centers. In order to provide adequate oversight, the sponsor must review all meal service types claimed by all of its centers, including weekend meals. Monitoring all meal service types does not require a sponsor to annually conduct reviews of all of the meal services being claimed at each center. As long as, in the total of all reviews conducted, the sponsor provides oversight of all meal service types being claimed, the sponsor has met its responsibility.

Meal service types include: breakfasts, lunches, suppers, snacks (am/pm/eve) and/or weekend meals.

Sponsors may not observe the same meal service type at all reviews conducted for the same center. Exception: if a center only serves one meal type, each review must include the observation of that meal service.

Adverse Action
Sponsors that do not properly monitor sponsored centers may be placed in the serious deficiency process. Please refer to Policy Alert CACFP ADC 2003-06, Serious Deficiency Process for Participating Contractors, for detailed information on the serious deficiency process.

Authority
United States Department of Agriculture (USDA) correspondence 2006-CACFP-07.

Contact
If you have any questions regarding this Policy Alert please contact your Area Program Office.

This Policy Remains in Effect Until Further Notice