POLICY ALERT

Date: May 1, 2010  
Reference: # CACFP ADC 2010-09

To: Child and Adult Care Food Program-Adult Day Care (CACFP ADC) Contractors

Subject: Revised Forms H1605, H1548 and Instructions and Revised Instructions for Forms H1520 and H1522

Effective Date: Immediately

Purpose

REPLACE Forms:
- H1548, Application/Management Plan Change, and Instructions
- H1605, Changes in Adult Day Care Facility Participation, and Instructions

REPLACE Instructions for Forms:
- H1520, Sponsoring Organization Monitoring Staff Information
- H1522, Eligibility of For-Profit Adult Day Care Centers

Implementation

H1605 and Instructions: May 1, 2010

H1520 and H1522 Instructions; and H1548 Form and Instructions: Immediately

Procedure

Form H1605 and instructions: Through May 2010, contractors may use either the current Form H1605 dated December 2007 to use up existing supplies, or may use the new Form H1605 dated April 2010. However, effective June 1, 2010, contractors must use and submit to TDA only the Form H1605 dated April 2010. NOTE: Effective with this Policy Alert, only the Form H1605 and instructions dated April 2010 will be available on the TDA website at www.snptexas.org.

H1520 and H1522 Instructions; and H1548 Form and Instructions: The revised instructions to Forms H1520 and H1522; and the revised Form H1548 and instructions are effective immediately.

Contact

If you have any questions please contact your Community Operations office.

This Policy Remains in Effect Until Further Notice