POLICY ALERT

Date: August 22, 2007  
Reference: # CACFP CCC 2007-21

To: Child and Adult Care Food Program-Child Care Centers (CACFP-CCC) Contractors  
Subject: Procurement Thresholds

Effective Date:

Purpose

This Policy Alert:
- REPLACES Policy Alert CACFP CCC 2006-29, Procurement Thresholds;
- CLARIFIES the appropriate formal advertising methods of procurement; and
- REVISES the thresholds for procurement in the following subsections of Section 7000, Procurement of the CACFP-CCC Handbook:
  - 7210, Small Purchase
  - 7220, Competitive Sealed Bids
  - 7230, Competitive Negotiation

Implementation

Immediately

Procedure

The procurement threshold for purchases has been revised.

Purchases less than $25,000
For purchases less than $25,000, competitive procurement is not required. CCC contractors will use the small purchase procedures. Small purchase procedures require the CCC contractor to obtain price quotations from an adequate number of qualified sources.

Purchases greater than $25,000
For purchases greater than $25,000, competitive procurement is required. CCC contractors must use one of the following formal advertising methods of procurement:
- Competitive sealed bid
- Request for Proposal (RFP)

Contact

If you have any questions please contact your Area Program Office.

This Policy Remains in Effect Until Further Notice