POLICY ALERT

Date: January 15, 2008
Reference: # CACFP DCH 2008-4
To: Child and Adult Care Food Program-Day Care Homes (CACFP-DCH) Sponsors
Subject: Revised Forms H1536-A, H1568, and H4508
Effective Date: Immediately

Purpose

This Policy Alert:
• REPLACES Policy Alert CACFP DCH 2007-10, Revised Forms and Instructions: H4508 and H4526; and
• Notifies contractors of the REVISED Forms:
  o H1536-A, Application and Management Plan for New Day Care Home Sponsors;
  o H1568, Record of Recycled Food; and
  o H4508, Certificate of Authority.

Implementation

Immediately

Procedure

You must replace the corresponding forms and instructions in the Forms Section of your CACFP-DCH Handbook with the revised version listed below. Please destroy existing supplies of the listed forms and instructions with a version date different from the date indicated below.


You may obtain a copy of the forms and instructions by accessing the Texas Department of Agriculture (TDA) website at www.snptexas.org, select “Continue to SNPTexas.org” and click on FND Forms in the menu on the left hand side of the page.

<table>
<thead>
<tr>
<th>Form</th>
<th>Form Name</th>
<th>Version</th>
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<tbody>
<tr>
<td>H1536-A</td>
<td>Application and Management Plan for New Day</td>
<td>September 2007</td>
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<tr>
<td></td>
<td>Care Home Sponsors, and Instructions</td>
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<tr>
<td>H1568</td>
<td>Record of Recycled Food, and Instructions</td>
<td>September 2007</td>
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<tr>
<td>H4508</td>
<td>Certificate of Authority, and Instructions</td>
<td>September 2007</td>
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Contact

If you have any questions please contact your Food and Nutrition Field Operations Office.

This Policy Remains in Effect Until Further Notice