**POLICY ALERT**

**Date:** March 10, 2008  
**Reference:** # CACFP DCH 2008-6  
**To:** Child and Adult Care Food Program-Day Care Homes (CACFP-DCH) Sponsors  
**Subject:** Revised Form H1532, *Claim For Reimbursement*  
**Effective Date:** Immediately

<table>
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<tr>
<th>Purpose</th>
<th>This Policy Alert notifies CACFP-DCH Sponsors of the revised form H1532, <em>Claim for Reimbursement</em>.</th>
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<td>Implemenation</td>
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| Procedure | Form H1532, *Claim for Reimbursement*, has been revised to indicate the following changes to the address and Fax number to submit paper claims and the telephone number to confirm receipt of faxed claims.  
**Note:** It continues to be recommended that contractors claim for reimbursement via the Internet Nutrition Assistance Payment Processing (INAPP) System.

Contractors who submit paper copies of Form H1532, *Claim for Reimbursement*, must mail the form to the following address:

Texas Department of Agriculture  
Food & Nutrition Division  
P.O. Box 12847  
Austin, TX 78711

Contractors who submit Form H1532 via Fax must fax the form to (888) 232-2759. Receipt of the faxed Form H1532 by the Texas Department of Agriculture (TDA) must be confirmed by calling (800) 264-5732 during normal business hours.

Please destroy existing supplies of Form H1532 and instructions with a version date different from version date February 2008. You must replace Form H1532 and instructions in the Forms Section of your handbook with the February 2008 version attached.

| Contact | If you have any questions, please contact your Food and Nutrition Field Operations Office. |

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**ATTACHMENT**

This Policy Remains in Effect Until Further Notice