POLICY ALERT

Date: July 1, 2009
Reference: # CACFP DCH 2009-21
To: Child and Adult Care Food Program-Day Care Homes (CACFP DCH) Sponsors
Subject: Child Nutrition Program Application
Effective Date: July 1, 2009

Purpose

REPLACE Forms H1531 & H1531-S, Child Nutrition Program Application and Instructions

Implementation

July 1, 2009

Procedure

Effective with applications completed July 1, 2009 and forward you must use the Form H1531 or H1531-S, Child Nutrition Program Application and Instructions dated July 2009 for determining eligibility for area eligible Tier I providers who wish to claim their own resident children. The new application allows providers applying on behalf of more than one resident child to use one form instead of filling out multiple forms with the same information. The new application also captures income as it is received, i.e., monthly, weekly, bi-weekly and provides instructions on the form for the sponsor on annual income conversion.

Please delete your existing supply of Forms H1531/H1531-S and instructions with any date other than July 2009.

Sponsors do not have to obtain a new application for those resident children whose applications have not yet reached the 12-month renewal requirement.

Contact

If you have any questions please contact your Food and Nutrition Field Operations Office.

This Policy Remains in Effect Until Further Notice