POLICY ALERT

Date: February 14, 2006
Reference: # NSLP/SBP 2006-3
To: National School Lunch/School Breakfast Program (NSLP/SBP) Contractors
Subject: Hurricanes Katrina and Rita: Verification Reporting Procedures
Effective Date: Immediately

Purpose
This Policy Alert accompanies Policy Alerts NSLP/SBP 2005-21 and NSLP/SBP 2006-2 and provides additional verification reporting procedures for school food authorities (SFAs) located in areas affected by Hurricanes Katrina and Rita.

Implementation
Immediately

Procedure

SFAs Exempt from Verification

If you received a waiver from conducting verification based on the impact of Hurricanes Katrina or Rita, you are not required to submit verification data for School Year (SY) 2005-2006.

However, for SY 2006-2007, you will need to use the results of your verification reporting from SY 2004-2005 to determine if you are eligible to use one of the alternate sample sizes for SY 2006-2007, described in Policy Alert 2005-11, “Impact of School Year 2004-2005 Non-Response Rates on SY 2005-2006 Verification Requirements for School Food Authorities.”

SFAs that Conduct Verification

If you did conduct verification in SY 2005-2006 and have students whose individual eligibility status was affected by Hurricanes Katrina or Rita, you should report these students on Forms H1670, H1671, and H1672 in the categories that reflect the basis for their eligibility status at the time you began the verification process.

Authority
United States Department of Agriculture Correspondence 2006-SP-07.

Contact
If you have any questions, please contact your Area Program Office.

This Policy Remains in Effect Until Further Notice