POLICY ALERT

Date: March 7, 2008  
Reference: # NSLP/SBP 2008-10

To: National School Lunch Program/School Breakfast Program (NSLP/SBP) Contractors

Subject: Obtaining School Food Safety Inspections

Effective Date: Immediately

Purpose

This Policy Alert:

- REPLACES Policy Alert NSLP/SBP 2008-3, *Obtaining School Food Safety Inspections*; and

Implementation

Immediately

Background

Beginning July 1, 2005, schools and residential child care institutions (RCCIs) participating in the NSLP/SBP are required to obtain two school food safety inspections per year from either their State or local government agency responsible for food safety inspections.

Procedure

All schools and RCCIs participating in the NSLP/SBP are required to obtain two food safety inspections per school year (July 1 – June 30 of any calendar year).

**Schools and RCCIs Under the Jurisdiction of the State Health Department for School Food Safety Inspections**

Schools and RCCIs under the jurisdiction of the Texas Department of State Health Services (DSHS) are required to complete a *School Food Establishment Inspection Application* to request the two required school food safety inspections. The application is located on the DSHS website at [http://www.dshs.state.tx.us/fdlicense/apps.shtm#inspectapps](http://www.dshs.state.tx.us/fdlicense/apps.shtm#inspectapps).

Beginning in School Year 2009, the *School Food Establishment Inspection Application* must be received by DSHS no later than October 31 of each school year.

continued

This Policy Remains in Effect Until Further Notice
Schools and RCCIs Under the Jurisdiction of the Local or County Health Department

Schools and RCCIs under the jurisdiction of the local or county health department need to contact their local or county health department to request two school food safety inspections.

RCCIs

If the RCCI is part of another institution (e.g., a hospital), the inspections obtained by the larger facility count towards the NSLP/SBP requirement if the RCCI food preparation and/or service area is included in the inspection.

Schools and RCCIs Administered by the State on Domestic Military Bases

Schools and RCCIs that are administered by the State on military bases in the United States must request the inspections from the Texas Department of State Health Services (DSHS) or the local or county health department, whichever jurisdiction their school or RCCI resides under.

Schools and RCCIs Operated by the Bureau of Indian Affairs (BIA)

School and RCCIs operated by the BIA must obtain two food safety inspections from the Indian Health Services (IHS). The IHS inspections fulfill the NSLP/SBP requirement and BIA schools do not have to request a State or local agency to conduct the inspections.

Contracting with a Food Service Management Company (FSMC)

Schools and RCCIs that contract with a FSMC and/or vendor must retain control of the quality and general nature of the food service operation. Therefore, the school/RCCI is required to request two school food safety inspections, even if cooking is not taking place or if they do not have a kitchen. The state/local health department has the discretion of the extent of the food safety inspections.

It is not the responsibility of the FSMC and/or vendor to request the required school food safety inspections.

Inspection Posting Requirement

In addition, schools and RCCIs are required to post the most recent school food safety inspection report in a publicly visible location and provide a copy of the inspection report to a member of the public upon request.
<table>
<thead>
<tr>
<th><strong>Authority</strong></th>
<th>United States Department of Agriculture (USDA) Correspondence 2008-SP-07 and the Child Nutrition and WIC Reauthorization Act of 2004, Section III.</th>
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<tr>
<td><strong>Contact</strong></td>
<td>If you have any questions please contact your Food and Nutrition Field Operations Office.</td>
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