POLICY ALERT

Date: January 15, 2008  
Reference: # NSLP/SBP 2008-7  
To: National School Lunch Program/School Breakfast Program (NSLP/SBP) Contractors  
Subject: Revised Form H4508  
Effective Date: Immediately

Purpose  
This Policy Alert:
• REPLACES Policy Alert NSLP/SBP 2007-7, Revised Forms and Instructions: H4508 and H4526; and
• Notifies contractors of the REVISED Form H4508, Certificate of Authority.

Implementation  
Immediately

Procedure  
You must replace the corresponding form and instructions in the Forms Section of your NSLP/SBP Handbook with the revised version listed below. Please destroy existing supplies of the listed form and instructions with a version date different from the date indicated below.

Prior to January 2, 2008, contractors may submit/use Form H4508 dated September 2007 or earlier. Effective January 2, 2008, contractors must submit/use this form dated September 2007. After January 2, 2008, forms submitted with a date other than September 2007 will be denied.

You may obtain a copy of the form and instructions by accessing the Texas Department of Agriculture (TDA) website at [www.snptexas.org](http://www.snptexas.org), select “Continue to SNPTexas.org” and click on FND Forms in the menu on the left hand side of the page.

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<tr>
<th>Form</th>
<th>Form Name</th>
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<tr>
<td>H4508</td>
<td>Certificate of Authority, and Instructions</td>
<td>September 2007</td>
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Contact  
If you have any questions please contact your Food and Nutrition Field Operations Office.

This Policy Remains in Effect Until Further Notice