POLICY ALERT

Date: August 22, 2007  Reference: # SFSP 2007-10
To: Summer Food Service Program (SFSP) Contractors  Subject: Procurement Thresholds

Effective Date:

Purpose
This Policy Alert:
• REPLACES Policy Alert SFSP 2006-8, Procurement Thresholds;
• CLARIFIES the appropriate formal advertising methods of procurement; and
• REVISES the thresholds for procurement in the following subsections of Section 7000, Procurement, of the SFSP Handbook:
  o 7210, Small Purchase
  o 7220, Competitive Sealed Bids
  o 7230, Competitive Negotiation

Implementation
Immediately

Procedure
The procurement threshold for purchases has been revised.

Purchases less than $25,000
For purchases less than $25,000, competitive procurement is not required. SFSP contractors will use the small purchase procedures. Small purchase procedures require the SFSP contractor to obtain price quotations from an adequate number of qualified sources.

Purchases greater than $25,000
For purchases greater than $25,000, competitive procurement is required. SFSP contractors must use one of the following formal advertising methods of procurement:
• Competitive sealed bid
• Request for Proposal (RFP)

Contact
If you have any questions please contact your Area Program Office.

This Policy Remains in Effect Until Further Notice