POLICY ALERT

Date: January 15, 2008
To: Summer Food Service Program (SFSP) Contractors
Subject: Revised Forms H1568, H1626, and H4508
Effective Date: Immediately

Purpose
This Policy Alert:
• REPLACES Policy Alert SFSP 2007-5, Revised Forms and Instructions: H4508 and H4526; and
• Notifies contractors of the REVISED Forms:
  o H1568, Record of Recycled Food;
  o H1626, Parent Letter – Nonpricing Programs; and
  o H4508, Certificate of Authority.

Implementation
Immediately

Procedure
You must replace the corresponding forms and instructions in the Forms Section of your SFSP Handbook with the revised version listed below. Please destroy existing supplies of the listed forms and instructions with a version date different from the date indicated below.

Prior to January 2, 2008, contractors may submit/use Forms H1568, H1626, and H4508 dated September 2007 or earlier. Effective January 2, 2008, contractors must submit/use these forms dated September 2007. After January 2, 2008, forms submitted with a date other than September 2007 will be denied.

You may obtain a copy of the forms and instructions by accessing the Texas Department of Agriculture (TDA) website at www.snptexas.org, select “Continue to SNPTexas.org” and click on FND Forms in the menu on the left hand side of the page.

<table>
<thead>
<tr>
<th>Form</th>
<th>Form Name</th>
<th>Version</th>
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<tbody>
<tr>
<td>H1568</td>
<td>Record of Recycled Food, and Instructions</td>
<td>September 2007</td>
</tr>
<tr>
<td>H1626</td>
<td>Parent Letter – Non-pricing Programs, and Instructions</td>
<td>September 2007</td>
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<tr>
<td>H4508</td>
<td>Certificate of Authority, and Instructions</td>
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Contact
If you have any questions please contact your Food and Nutrition Field Operations Office.

This Policy Remains in Effect Until Further Notice