POLICY ALERT

Date: August 18, 2006
Reference: # SMP 2006-9
To: Special Milk Program (SMP) Contractors
Subject: Revision to SMP Handbook Civil Rights Requirements
Effective Date: Immediately

Purpose

This Policy Alert REVISES the following sections of your SMP Handbook as the result of changes in the civil rights protected classes, nondiscrimination statement and public notification:

- 6000, Civil Rights;
- 6110, Public Notification;
- 6511, General;
- 6512, Related to Discrimination.

In addition, this Policy Alert DELETES section 6240, Nondiscrimination Statement (Assurances), of your SMP Handbook.

Implementation

Immediately

Procedure

Protected Classes
Political belief and religion have been removed from the list of protected classes. The protected classes for Special Nutrition Programs (SNP) are: race, color, national origin, sex, age, or disability.

Nondiscrimination Statement
The address for filing a civil rights complaint has changed. The revised nondiscrimination statement now states:

“In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer.”

continued

This Policy Remains in Effect Until Further Notice
<table>
<thead>
<tr>
<th>Procedure continued</th>
<th><strong>Public Notification</strong></th>
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<tr>
<td>SNP has removed the requirement to post the English and Spanish SNP “Liberty Bell” posters as part of your public notification responsibilities. You must remove and destroy the English and Spanish SNP “Liberty Bell” posters and any existing supplies. It is still required that the official USDA nondiscrimination poster (‘‘…And Justice For All’’) be displayed in a prominent place.</td>
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| Authority | FNS Instructions 113-1, Civil Rights Compliance and Enforcement – Nutrition Programs and Activities. |

| Contact | If you have any questions please contact your Area Program Office. |