

# CACFP Decision Tool

[Click to begin](#)



Food and Nutrition Division

3E'S OF HEALTHY LIVING

*Education, Exercise and Eating Right*

**The Child and Adult Care Food Program (CACFP) is administered by the  
Food and Nutrition Division  
Texas Department of Agriculture**

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write to USDA, Director, Office of Adjudication and Compliance, 1400 Independence Avenue SW, .Washington, DC 20250-9410 or call 202-260-1026, 866-632-9992 (toll free), or 202-401-0216 (TTD).

USDA is an equal opportunity provider and employer.

Texas Department of Agriculture



# CACFP Decision Tool

## Am I eligible for the Child and Adult Care Food Program (CACFP)?

*(click the statement that describes your situation)*

1. I operate **ONE** child care center, head start/early head start/even start center, at-risk afterschool care center, outside school hours care center, or emergency shelter.
2. I operate **ONE** day care center for disabled persons or adults 60 years of age or older.
3. I care for other people's children in my home.
4. I want to sponsor Day Care Homes.
5. I want to sponsor Child Day Care Centers.
6. I want to sponsor Adult Day Care Centers.
7. I am not operating any of these programs now but would like information on the CACFP.



# CACFP Decision Tool

**I operate one child care center, head start/early head start/even start center, at-risk afterschool care center, outside school hours care center, or emergency shelter, and...**

*(click the statement that describes your situation)*

1. [I have a license.](#)
2. [My license is pending.](#)
3. [I don't know if I have a license.](#)
4. [I don't have a license.](#)
5. [I am exempt from having a license.](#)
6. [Tell me more.](#)



# CACFP Decision Tool

---

**You selected I have a license.**

**My organization's status is:**

*(click the statement that describes your situation)*

- [Non Profit](#)
- [For Profit](#)
- [Government/Tribal/Military](#)

[Go back](#)

[Start over](#)



# CACFP Decision Tool

---

**You selected I have a license.  
My organization's status is non profit.**  
*(click the statement that describes your situation)*

Do you have tax-exempt status from the IRS under section 501(c)(3) of the Internal Revenue Code?

- **Yes**
- **No**

[Go back](#)

[Start over](#)



# CACFP Decision Tool

## Am I eligible for the Child and Adult Care Food Program (CACFP)?

**It appears you are eligible to apply for the CACFP.**

### **Step One**

Go to

<http://www.squaremeals.org/FampNResources/TXUNPSProgramResources/PreTXUNPS/PreEligibilityCACFP/CACFPForm.aspx>

This will take you to the Pre-eligibility Form.

### **Step Two**

You are required to complete CACFP training as part of the application.  
See [F&N Training](#) for more information.

You may apply at any time.

[Go back](#)

[EXIT HERE](#)

[Start over](#)



# CACFP Decision Tool

---

## Am I eligible for the Child and Adult Care Food Program (CACFP)?

You must have a 501c3 tax exempt status before you can apply.  
Contact the [IRS](#) or your financial professional for details.

Return to this interactive tool when you obtain tax-exempt status.  
Thank you for your interest.

[Go back](#)

[EXIT HERE](#)

[Start over](#)



# CACFP Decision Tool

---

**You selected, "*My license is pending.*"**  
**Am I eligible for the Child and Adult Care Food Program (CACFP)?**

You must have a current license to operate the CACFP.

Return to this interactive tool when you obtain your license.  
Thank you for your interest.

[EXIT HERE](#)

[Go back](#)

[Start over](#)



# CACFP Decision Tool

---

## **You selected, "*I don't know if I have a license.*" Am I eligible for the Child and Adult Care Food Program (CACFP)?**

You must have a current license to operate the CACFP.  
Contact the Texas Department of Family and Protective Services  
[Child Care Licensing.](#)

If you are a military installation, or Indian reservation,  
contact the licensing authority on your base or reservation.

Return to this interactive tool when you have obtained a license.  
Thank you for your interest.

[EXIT HERE](#)

[Go back](#)

[Start over](#)



# CACFP Decision Tool

---

**You selected, "*I don't have a license.*"**  
**Am I eligible for the Child and Adult Care Food Program (CACFP)?**

You must have a current license to operate the CACFP.  
Contact the Texas Department of Family and Protective Services  
[Child Care Licensing](#).

If you are a military installation, or Indian reservation,  
contact the licensing authority on your base or reservation.

Return to this interactive tool when you have obtained your license.  
Thank you for your interest.

[Go back](#)

[EXIT HERE](#)

[Start over](#)



# CACFP Decision Tool

## You selected, "*I am exempt from having a license.*" Am I eligible for the Child and Adult Care Food Program (CACFP)?

**It appears you are eligible to apply for the CACFP.**

### **Step One**

Go to

<http://www.squaremeals.org/FampNResources/TXUNPSProgramResources/PreTXUNPS/PreEligibilityCACFP/CACFPForm.aspx>

This will take you to the Pre-eligibility Form.

### **Step Two**

You are required to complete CACFP training as part of the application.

See [F&N Training](#) for more information.

You may apply at any time.

[Go back](#)

[EXIT HERE](#)

[Start over](#)



# CACFP Decision Tool

---

## Am I eligible for the Child and Adult Care Food Program (CACFP)?

Emergency Shelters may be exempt from licensure.

Outside School Hours Care Centers and At-Risk Afterschool Care Centers may be exempt from licensure.

To find out if your center/program requires a license, contact the [Texas Department of Family and Protective Services Child Care Licensing](#).

[\*\*OK, go back to list of license statuses\*\*](#)

[Go back](#)

[Start over](#)



# CACFP Decision Tool

---

**You selected I have a license.  
My organization's status is for profit:  
(click the statement that describes your situation)**

- Most of the children I serve are low income.
- At least 25% of the children enrolled or 25% licensed capacity (whichever is less) are eligible for free or reduced price meals, or receive Title XX benefits.
- Neither of the above is true.

[Go back](#)

[Start over](#)



# CACFP Decision Tool

---

## Am I eligible for the Child and Adult Care Food Program (CACFP)?

**It appears you are not eligible to apply for the CACFP at this time.**

Return to this interactive tool when either:

- most of the children you serve are low income or
- at least 25% of the children enrolled or 25% licensed capacity (whichever is less) are eligible for free or reduced price meals, or receive Title XX benefits.

Thank you for your interest.

[EXIT HERE](#)

[Go back](#)

[Start over](#)



# CACFP Decision Tool

---

**I operate one or more day care centers for disabled persons or adults 60 years of age or older, and...**

**(click the statement that describes your situation)**

1. [I am licensed through the Texas Department of Aging and Disability Services \(DADS\).](#)
2. [I don't know if I have a license.](#)
3. [My license is pending.](#)
4. [I do not have a license.](#)

[Go back](#)

[Start over](#)



# CACFP Decision Tool

---

**You selected I am licensed through DADS.  
My organization's status is:  
(click the statement that best describes your situation)**

- **Non Profit**
- **For Profit**



# CACFP Decision Tool

---

**You selected I have a license through DADS.  
My organization's status is non profit.**  
(click the statement that describes your situation)

Do you have tax-exempt status from the IRS under section 501(c)(3) of the Internal Revenue Code?

- **Yes**
- **No**



# CACFP Decision Tool

## Am I eligible for the Child and Adult Care Food Program (CACFP)?

**It appears you are eligible to apply for the CACFP.**

### **Step One**

Go to

<http://www.squaremeals.org/FampNResources/TXUNPSProgramResources/PreTXUNPS/PreEligibilityCACFP/CACFPForm.aspx>

This will take you to the Pre-eligibility Form.

### **Step Two**

You are required to complete CACFP training as part of the application.

See [F&N Training](#) for more information.

You may apply at any time.

[Go back](#)

[EXIT HERE](#)

[Start over](#)



# CACFP Decision Tool

---

## Am I eligible for the Child and Adult Care Food Program (CACFP)?

You must have a 501(c)(3) tax-exempt status before you can apply.  
Contact the [IRS](#) or your financial professional for details.

Return to this interactive tool when you obtain tax-exempt status.  
Thank you for your interest.

[Go back](#)

[EXIT HERE](#)

[Start over](#)



# CACFP Decision Tool

---

**You selected I have a license.  
My organization's status is for profit:**

**(click the statement that describes your situation)**

- At least 25 % of the enrolled adults receive Medicaid (Title XIX) or Title XX.
- Less than 25% of the enrolled adults receive Title XIX or Title XX.



# CACFP Decision Tool

## Am I eligible for the Child and Adult Care Food Program (CACFP)?

**It appears you are eligible to apply for the CACFP.**

### **Step One**

Go to

<http://www.squaremeals.org/FampNResources/TXUNPSProgramResources/PreTXUNPS/PreEligibilityCACFP/CACFPForm.aspx>

This will take you to the Pre-eligibility Form.

### **Step Two**

You are required to complete CACFP training as part of the application. See [F&N Training](#) for more information.

You may apply at any time.

[Go back](#)

[EXIT HERE](#)

[Start over](#)



# CACFP Decision Tool

---

## Am I eligible for the Child and Adult Care Food Program (CACFP)?

**It appears you are not eligible to apply for the CACFP at this time.**

Return to this interactive tool when 25% of the adults you serve are receiving Title XIX or Title XX benefits.

Thank you for your interest.

[EXIT HERE](#)

[Go back](#)

[Start over](#)



# CACFP Decision Tool

---

## **You selected I don't know if I have a license. Am I eligible for the Child and Adult Care Food Program (CACFP)?**

You must have a current license to operate the CACFP.  
Contact the [Texas Department of Aging and Disabilities-Licensing](#).

Return to this interactive tool when you have obtained your license.  
Thank you for your interest.

[Go back](#)

[EXIT HERE](#)

[Start over](#)



# CACFP Decision Tool

---

**You selected, “My license is pending,” or “I do not have a license.”**

**Am I eligible for the Child and Adult Care Food Program (CACFP)?**

You must have a current license to operate the CACFP.  
Contact the [Texas Department of Aging and Disabilities-Licensing](#).

Return to this interactive tool when you have obtained your license.  
Thank you for your interest.

[Go back](#)

[EXIT HERE](#)

[Start over](#)



# CACFP Decision Tool

## I care for other people's children in my home, and...

(click the statement that describes your situation)

1. I am licensed or registered with the Texas Department of Family and Protective Services (DFPS).
2. I am a military provider approved by the military licensing authority or an Indian Reservation provider approved by the reservation licensing authority.
3. My license/registration is pending.
4. I do not know if I am licensed or registered.
5. I do not have a license or registration.

[Go back](#)

[Start over](#)



# CACFP Decision Tool

---

## Am I eligible for the Child and Adult Care Food Program (CACFP)?

**It appears you are eligible to be a day care home provider.**

Contact your local Texas Department of Agriculture Community Operations Office for a list of currently approved sponsors at [F&N Community Operations Office](#).

[EXIT HERE](#)

[Go back](#)

[Start over](#)



# CACFP Decision Tool

---

## Am I eligible for the Child and Adult Care Food Program (CACFP)?

**It appears you are eligible to be a day care home provider.**

Contact your local [F&N Community Operations Office](#) for a list of currently approved sponsors.

If you are a military installation or Indian reservation, contact the authority on your base or reservation.

[Go back](#)

[EXIT HERE](#)

[Start over](#)



# CACFP Decision Tool

## Am I eligible for the Child and Adult Care Food Program (CACFP)?

You must be licensed or registered to participate as a day care home provider.  
Contact the Texas Department of Family and Protective Services  
[Child Care Licensing](#).

Contact your local [F&N Community Operations Office](#) when you become licensed or registered.

If you care for children in your home on a military installation or Indian reservation, contact the authority on your base or reservation.

[EXIT HERE](#)

[Go back](#)

[Start over](#)



# CACFP Decision Tool

---

## **I want to sponsor Day Care Homes.** (click the statement that describes your situation)

Do you have a Federal Employer Identification Number (FEIN) ?

- **Yes**
- **No**



# CACFP Decision Tool

---

**I want to sponsor Day Care Homes, and  
I have a Federal Identification Number.**

**My organization's status is:**

**(click the statement that describes your situation)**

- [Non Profit](#)
- [For Profit](#)
- [Government/Tribal/Military](#)



# CACFP Decision Tool

---

**I want to sponsor Day Care Homes, and  
I have a Federal Identification Number.**

**My organization's status is:**

**(click the statement that describes your situation)**

If you are a non-governmental organization with fewer than three years of administrative and financial history, you will be required to submit a performance bond to insure against misuse of government funding.

Do you have tax-exempt status from the IRS under section 501(c)(3) of the Internal Revenue Code?

- **Yes**
- **No**

[Go back](#)

[Start over](#)



# CACFP Decision Tool

## Am I eligible to sponsor Day Care Homes?

**It appears you are eligible to sponsor Day Care Homes.**

### **Step One**

Go to

<http://www.squaremeals.org/FampNResources/TXUNPSProgramResources/PreTXUNPS/PreEligibilityCACFP/CACFPForm.aspx>

This will take you to the Pre-eligibility Form.

### **Step Two**

You are required to complete CACFP training before or after you complete the application. See [F&N Training](#) for more information.

You may apply at any time.

[EXIT HERE](#)

[Go back](#)

[Start over](#)



# CACFP Decision Tool

---

## Am I eligible to sponsor Day Care Homes?

You must have a 501c3 tax exempt status before you can apply.  
Contact the [IRS](#) or your financial professional for details.

Return to this interactive tool when you obtain tax-exempt status.  
Thank you for your interest.

[EXIT HERE](#)

[Go back](#)

[Start over](#)



# CACFP Decision Tool

---

## **Am I eligible to sponsor Day Care Homes?**

**For profit organizations are not eligible to sponsor Day Care Homes.**

Thank you for your interest.

[Go back](#)

[EXIT HERE](#)

[Start over](#)



# CACFP Decision Tool

---

## **I want to sponsor Day Care Homes, and I do not have a Federal Employer Identification Number (FEIN).**

You must have a Federal Employer Identification Number (FEIN) to operate Day Care Homes.

Contact the [IRS](#) for information about obtaining an FEIN. Return to this interactive tool when you have obtained your FEIN. Thank you for your interest.

[EXIT HERE](#)

[Go back](#)

[Start over](#)



# CACFP Decision Tool

---

**I am not operating any of these programs now, but would like information on the Child and Adult Care Food Program.**

For further information on the Child and Adult Care Food Program

[EXIT HERE](#)

[Go back](#)

[Start over](#)



# CACFP Decision Tool

## Am I eligible for the Child and Adult Care Food Program (CACFP)?

**It appears you are eligible to apply for the CACFP.**

### **Step One**

Go to

<http://www.squaremeals.org/FampNResources/TXUNPSProgramResources/PreTXUNPS/PreEligibilityCACFP/CACFPForm.aspx>

This will take you to the Pre-eligibility Form.

### **Step Two**

You are required to complete CACFP training as part of the application. See [F&N Training](#) for more information.

You may apply at any time.

[Go back](#)

[EXIT HERE](#)

[Start over](#)



# CACFP Decision Tool

---

## Am I eligible for the Child and Adult Care Food Program (CACFP)?

A sponsoring contracting entity is a public or nonprofit private organization that is entirely responsible for the administration of the food program in the sites they sponsor.

If you are a for profit contracting entity and you own more than one site, you are considered a sponsoring contracting entity. However, you can only sponsor sites that are part of your legal entity (affiliated) and you cannot sponsor unaffiliated sites.

If you are a non profit contracting organization, than you can sponsor both affiliated and unaffiliated sites.

**[Go onto next page](#)**

[Go back](#)

[Start over](#)



# CACFP Decision Tool

---

## Am I eligible for the Child and Adult Care Food Program (CACFP)?

Do you have tax-exempt status from the IRS under section 501(c)(3) of the Internal Revenue Code?

- [Yes](#)
- [No](#)