CACFP Input Workgroup
9:15am – 10:15am
F&N Conference Room
Thursday, October 26, 2017
External

Roll Call
External members: Kandace Davis, Veronica Day, Sidonia King, Shonika Kwarteng, Cindy Serrano

Internal members: Catherine Wright Steele, Robin Roark, Melissa Dozier Gonzales, Senta Fortune, Beth Thorson, John Tuley, Sharon Wellborn, Christine Bendana, Marianne Hopper, Theresa Cornett, Carl Peterson, Kerry Cowlishaw (notes)

1. TDA Updates
   Applications: As of October 21, over 1,000 applications were approved with an average of 11-calendar day processing period. System functioning smoothly with approximately 100 applications not yet submitted.

2. Monitor Form 1606
   Background: Purpose of the form revision was due to federal regulation update. TDA clarified that the form itself is not required, but the elements of the form are and clarified general questions regarding the use of the form.

3. Review minutes from previous meeting. No questions or changes.

4. Review and Report on Sub-Committees
   - Program Review: Christine Bendana
     o Initial meeting held with two members participating.
     Discussion items included:
     - Impact program integrity had on the review process
     - Identified areas for misinterpretation
     - Administrative time spent at a review
     A process has been set in place to receive and review documents prior to the review, to reduce the amount of time at time of review.
     Financial and Procurement Review Process:
     Senta Fortune
   - Meal Pattern
     Sharon will reschedule the 1st meeting for a mutually agreed upon Wednesday morning.