TO: Child and Adult Care Food Program-Adult Day Care (CACFP-ADC) Contractors

SUBJECT: Procurement Questions and Answers

Purpose
This Notice provides clarification for CACFP Adult Day Care (ADC) contractors when conducting procurement for purchasing goods and services.

Procedure
Attached are questions and answers regarding:
- Procurement guaranteed returns in contracts with food service management companies (FSMC).
- Bonuses.
- Emergency procurement related to disasters.
- Milk procurement with plastic packaging.
- Procurement by cooperative buying groups.

Please review the attached questions and answers, as they will assist you in procuring goods and services.

Authority
United States Department of Agriculture Correspondence 2006-SNP-08.

Contact
If you have any questions, please contact your Area Program Office.

ATTACHMENT