In accordance with Section 4340 of the CACFP Day Care Homes Handbook, Monitor Reviews, you are required to monitor providers within the first 4 weeks of participation under your sponsorship.

This is to clarify that if you enter into an agreement with one of the following providers during the program year, you must monitor the provider within the first 4 weeks of the date the provider signs their agreement (Form 1542) with you:

- providers who were approved by Special Nutrition Programs (SNP) to transfer to another sponsor during the program year based on “just cause”, or
- provider’s who were approved by SNP to transfer to another sponsor during the program year because their existing sponsor ceased participating in the program.

Example: A current day home sponsor ceased participating in the program effective September 30, 2003 and SNP approved the sponsors' providers to transfer to another sponsor. You sign an agreement with one of the providers on November 1, 2003. You must monitor the provider no later than November 29, 2003.