POLICY ALERT

Date: July 22, 2010
To: Child and Adult Care Food Program-Child Care Centers (CACFP CCC) Contractors
Subject: Centers Exempt from Licensure – Health and Safety Documentation
Effective Date: Immediately

Purpose
NOTIFY Emergency shelters, Outside-School-Hours Care Centers (OSHCC) and At-risk Afterschool care centers that are exempt from licensure of the requirement to submit documentation of a completed health inspection demonstrating compliance with city, county or state health and safety requirements.

Implementation
Immediately for new centers applying to participate, including sponsored centers. Currently participating centers, including sponsored centers, must submit the health and safety documentation during the PY2011 (October 1, 2010 – September 30, 2011) update process.

Procedure
Emergency shelters, Outside-School-Hours Care Centers (OSHCC) and At-risk Afterschool care centers that are exempt from licensure must submit documentation of exemption from licensure. Centers that operate for less than 2 hours per day are not required to obtain a license or an exception from the licensing requirement. Centers exempt from licensure, and those who operate less than 2 hours, must submit documentation demonstrating compliance with city, county or state health and safety requirements with their application for participation. A copy of the most recently completed inspection report, a certificate that states the center/shelter is in compliance with health and safety regulations, or other documentation from the health authority will be accepted. Refer to Handbook Item 2225 for more information.

If you are unsure who your local health authority is you may contact the Department of State Health Services (DSHS) Public Health Sanitation & Consumer Product Safety Division at (512) 834-6788 to find out which health authority in your area is responsible for conducting your health inspection.

Your CACFP CCC Handbook will be updated during the next revision.

Contact
If you have any questions please contact your Community Operations office.

This Policy Remains in Effect Until Further Notice