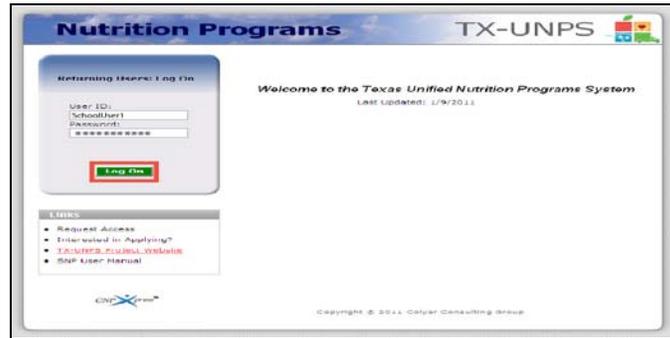


Diapositiva 1 - Bienvenida

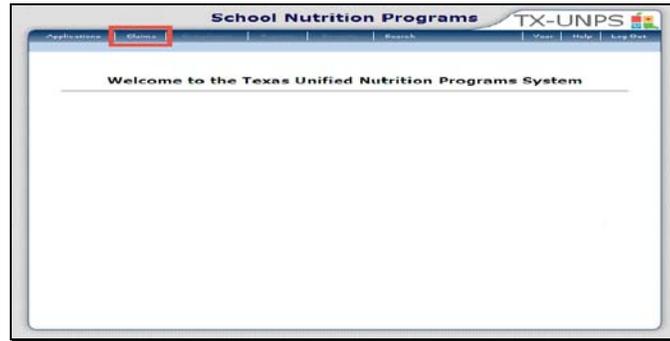
El Departamento de Agricultura de Texas, División de Alimentos y Nutrición le da la bienvenida a la serie de Demostraciones del Software de TX-UNPS.

Hoy, estudiaremos **Reclamos de EC**.



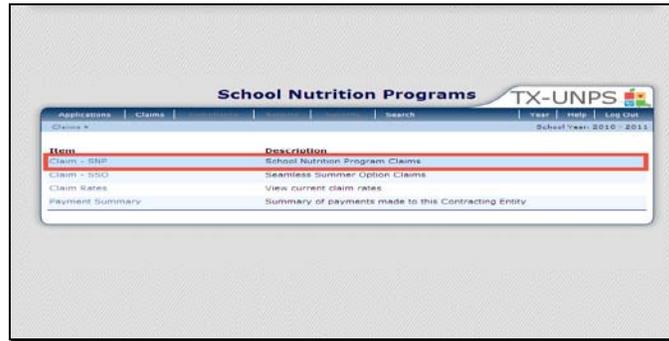
Diapositiva 2 – Pantalla de inicio de sesión con la información ingresada

Abra su explorador de Internet y vaya a la página de inicio de TX-UNPS. Ingrese su nombre de usuario y contraseña en los campos indicados, y luego seleccione y haga clic en el botón Log On (Ingresar).



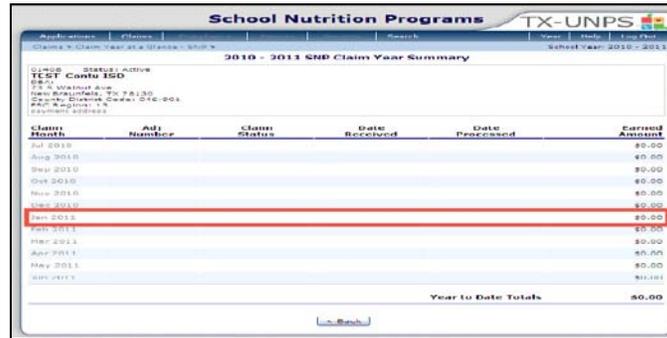
Diapositiva 3 – Página de Programas de Nutrición Escolar (SNP por sus iniciales en inglés)

Después de haber ingresado a TX-UNPS, seleccione Claims (Reclamos) desde la barra de navegación.



Diapositiva 4 – Reclamo del Programas de Nutrición Escolar (SNP)

Seleccione Claims – SNP (Reclamos del Programa de Nutrición Escolar)



The screenshot displays the 'School Nutrition Programs TX-UNPS' interface. At the top, it shows 'Applications', 'Claims', and 'Status' tabs. The main title is '2010 - 2011 SNB Claim Year Summary'. Below this, there is a section for 'TEST CLAIMS ISD' with details for 'ISD: Walnut Ave', 'ISD: BROWNSVILLE, TX 77810', '2010-2011 School Year', and 'ISD Address'. The main table lists claim months and amounts. The 'Jan-2011' row is highlighted in red. At the bottom, there is a 'Year to Date Totals' row showing a total of \$0.00.

Claim Month	Claim Amount
Jul-2010	\$0.00
Aug-2010	\$0.00
Sep-2010	\$0.00
Oct-2010	\$0.00
Nov-2010	\$0.00
Dec-2010	\$0.00
Jan-2011	\$0.00
Feb-2011	\$0.00
Mar-2011	\$0.00
Apr-2011	\$0.00
May-2011	\$0.00
Jun-2011	\$0.00
Year to Date Totals	\$0.00

Diapositiva 5 – Mes de Reclamo

Aparecerá el resumen del año de reclamo para el año programático en curso. Para ingresar información sobre un reclamo, seleccione el mes para el que desea presentar un reclamo.



Diapositiva 6 – Añada un reclamo

Una vez que haya seleccionado el mes, será llevado a la pantalla de detalles del mes de reclamos del Programa de Nutrición Escolar (SNP).

Si en el sistema no existe actualmente información, seleccione Add Original Claim (Añadir un Reclamo Original).

Capacitación de TX-UNPS SNP Reclamos: Reclamos de EC

The screenshot displays the 'School Nutrition Programs' web application interface. At the top, there are navigation tabs for 'Applications', 'Claims', and 'Search'. The main title is '2010 - 2011 SNP Contracting Entity Claim For Reimbursement'. Below this, there is a section for 'Contracting Entity Information' with fields for 'Contracting Entity Name', 'Contracting Entity Address', 'Contracting Entity City', 'Contracting Entity State', and 'Contracting Entity Zip'. A table below this section has columns for 'Month/Year Claimed', 'Adjustment Number', 'Date Received', 'Date Accepted', 'Date Processed', and 'Reason Code'. The first row shows 'Jan 2011' and '0'. Below the table are sections for 'General School Nutrition Program Information' and 'National School Lunch Program'. The 'General School Nutrition Program Information' section includes fields for 'G1. Number of Children Approved For Free Meals', 'G2. Number of Children Approved For Reduced Price Meals', and 'G3. Number of Enrolled Children'. The 'National School Lunch Program' section includes fields for 'N1. Authorized Sites Participating', 'N2. Total Monthly Attendances', 'N3. Number Operating Days', 'N4. Reimbursable Lunches Served', 'N5. Free Lunches Served', 'N6. Reduced Price Lunches Served', 'N7. Paid Lunches Served', and 'N8. Total Lunches Served (N5 + N6 + N7)'. Each field has a corresponding input box.

Diapositiva 7 – Formulario de reclamos (1)

Ingrese la información correspondiente en el formulario de presentación de reclamos.

School Breakfast Program (Severe Need Reimbursement)			
N1: Authorized Site Participation:	<input type="text"/>		
N2: Total Monthly Attendance:	<input type="text"/>		
N3: Number Operating Days:	<input type="text"/>		
N4: Reimbursable Breakfasts Served:	<input type="text"/>		
a. Free Breakfasts Served:	<input type="text"/>		
b. Reduced Price Breakfasts Served:	<input type="text"/>		
c. Paid Breakfasts Served:	<input type="text"/>		
d. Total Breakfasts Served (a + b + c):	<input type="text"/>		
After-school Care Program			
	Non-Area Eligible	Area Eligible	Total
A1: Number of Children Approved for Free Snacks:	<input type="text"/>	<input type="text"/>	<input type="text"/>
A2: Number of Children Approved for Reduced Snacks:	<input type="text"/>	<input type="text"/>	<input type="text"/>
A3: Number of Enrolled Children:	<input type="text"/>	<input type="text"/>	<input type="text"/>
A4: Authorized Site Participation:	<input type="text"/>	<input type="text"/>	<input type="text"/>
A5: Total Monthly Attendance:	<input type="text"/>	<input type="text"/>	<input type="text"/>
A6: Number Operating Days:	<input type="text"/>	<input type="text"/>	<input type="text"/>
A7: Reimbursable Snacks Served:	<input type="text"/>	<input type="text"/>	<input type="text"/>
a. Free Snacks Served:	<input type="text"/>	<input type="text"/>	<input type="text"/>
b. Reduced Price Snacks Served:	<input type="text"/>	<input type="text"/>	<input type="text"/>
c. Paid Snacks Served:	<input type="text"/>	<input type="text"/>	<input type="text"/>
d. Total Snacks Served (a + b + c):	<input type="text"/>	<input type="text"/>	<input type="text"/>
CREATED BY: UATCETRELL SR: 4/21/2014 9:14:26 AM MODIFIED BY: UATCETRELL SR: 4/21/2014 9:14:27 AM			
<input type="button" value="Save"/> <input type="button" value="Cancel"/>			
<small>VIEW MODIFY DELETE</small>			

Diapositiva 8 – Formulario de Reclamos (2)

Por favor, verifique que todos los campos estén bien llenados y que toda la información ingresada es actual y no contiene errores.

Seleccione save (guardar) cuando haya terminado.

School Nutrition Programs				TX-UNPS	
School Nutrition Programs				Claim Month Details for January 2011	
Contracting Entity Totals					
Meal Type	Meals/Supplements Served	Federal Rate	Reimbursement Federal Amount		
National School Lunch Program					
Total	3,500	0.2400	850.00		
Paid	2,300	0.2400	552.00		
Served	0	2.3200	0.00		
Not Served	0	2.7200	0.00		

Diapositiva 9 – Detalles del mes de reclamos 1

Será llevado a Claim Month Details (Detalles del Mes del Reclamo) correspondiente al mes para el cual está presentado un reclamo.

School Breakfast Program Severe Need			
Free	0	1,7600	0.00
Reduced	0	1,4600	0.00
Paid	2,800	0.2600	686.00
Total	2,500		686.00
After-school Care Program			
Free	0	0.7400	0.00
Reduced	0	0.3700	0.00
Paid	2,500	0.6600	150.00
Total	2,500		150.00
Claim Reimbursement Total			1,450.00

Certification

I certify that to the best of my knowledge, this claim is true and correct in all respects, records are available to support the claim, the claim is in accordance with the existing agreement and that payment has not been received. I know that deliberate misrepresentation withholding of information may result in prosecution under applicable state and federal statutes.

[Back](#) [Submit for Payment](#)

Diapositiva 10 – Detalles del mes de reclamos 2

Revise la información para estar seguro de que es correcta. Seleccione la casilla de verificación que está al lado de la declaración de certificación. Luego, seleccione Submit for payment (Presentar para el pago).



Diapositiva 11 – Confirmación del reclamo

Recibirá un número de confirmación para su reclamo, lo cual es verificación de que el reclamo fue presentado exitosamente ante el TDA. También se enviará un correo de confirmación al Director de Nutrición Infantil que figura en la Solicitud de EC del año en curso.

Seleccione Finish (Terminar).



Diapositiva 12 – Detalles del mes de reclamos

La pantalla SNP Claim Month Details (Detalles del Mes de Reclamo de SNP) le dará una perspectiva general de sus reclamos y en qué estado están.

Si ahora selecciona back (retroceder), volverá a SNP Claim Year Summary (Resumen Anual de Reclamos del SNP).

Capacitación de TX-UNPS SNP Reclamos: Reclamos de EC

School Nutrition Programs TX-UNPS

Applications | Claims | Search | Year | Help | Log Out

2010 - 2011 SNP Claim Year Summary

CLAIM - Action
TEST-Cantu ISD
728 Waring Ave.
Canton, TX 75103
CANTU ISD UNIT CANTU ISD-001
ESC Region: 13
Fiscal Year: 2010

Claim Month	Adj Number	Claim Status	Date Received	Date Processed	Earned Amount
Jul 2010					\$0.00
Aug 2010	0	Error	01/31/2011		\$1,740.00
Sep 2010					\$0.00
Oct 2010					\$0.00
Nov 2010					\$0.00
Dec 2010					\$0.00
Jan 2011	0	Accepted	01/31/2011		\$1,480.00
Feb 2011					\$0.00
Mar 2011					\$0.00
Apr 2011					\$0.00
May 2011					\$0.00
Jun 2011					\$0.00
Year To Date Totals					\$5,190.00

[Back](#)

Diapositiva 13 – Resumen Anual de Reclamos

No hay texto



Diapositiva 14 – Modifiquemos un reclamo

Ahora aprendamos a modificar un reclamo.



Diapositiva 15 – Página principal de reclamos – Modificaciones

Selecione Claims – SNP (Reclamos – SNP)

Capacitación de TX-UNPS SNP Reclamos: Reclamos de EC

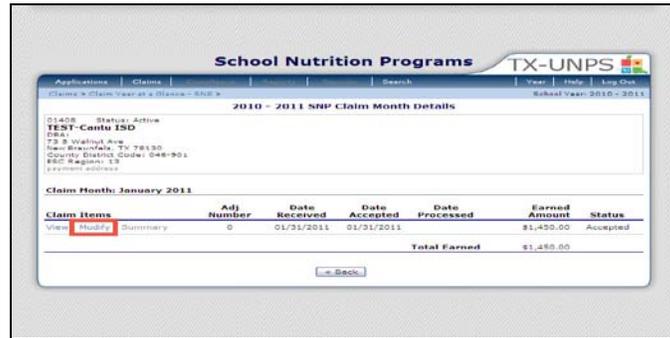


The screenshot displays the 'School Nutrition Programs TX-UNPS' software interface. The main window title is '2010 - 2011 SNP Claim Year Summary'. The interface includes a menu bar with 'Applications', 'Claims', and 'Help'. Below the menu, there is a search bar and a 'Print' button. The main content area shows a table with columns: 'Claim Month', 'Adj Number', 'Claim Status', 'Date Received', 'Date Processed', and 'Earned Amount'. The table lists claims for each month from July 2010 to June 2011. The 'Jan 2011' row is highlighted in red, indicating it is the selected claim for modification. The 'Year to Date Totals' are shown at the bottom right of the table.

Claim Month	Adj Number	Claim Status	Date Received	Date Processed	Earned Amount
Jul 2010					\$0.00
Aug 2010	0	Error	01/31/2011		\$1,740.00
Sep 2010					\$0.00
Oct 2010					\$0.00
Nov 2010					\$0.00
Dec 2010					\$0.00
Jan 2011	0	accepted	01/31/2011		\$1,420.00
Feb 2011					\$0.00
Mar 2011					\$0.00
Apr 2011					\$0.00
May 2011					\$0.00
Jun 2011					\$0.00
Year to Date Totals					\$3,160.00

Diapositiva 16 – Resumen Anual de Reclamos – Modificaciones

Seleccione el mes de reclamos que desea modificar.



Diapositiva 17 – Detalles del mes de reclamos - Modificaciones

En la pantalla SNP Claim Month Detail (Detalles del Mes de Reclamos del SNP), seleccione modify (modificar), o, si el reclamo que usted desea modificar ya fue tramitado para su pago, seleccione Add Revision (Añadir una Revisión).

Capacitación de TX-UNPS SNP Reclamos: Reclamos de EC

School Nutrition Programs TX-UNPS

Agency Name: ESB - Central ISD
Agency Address: 7200 Westpark Ave, Houston, TX 77030
Agency Contact: USMARCUS
ESB Program ID: 00000000000000000000

Month/Year	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Jan 2011	0	01/31/2011	01/31/2011		Original

General School Nutrition Program Information

Q1. Number of Children Approved for Free Meals: 0
Q2. Number of Children Approved for Reduced Price Meals: 0
Q3. Number of Enrolled Children: 100

National School Lunch Program

L1. Authorized Sites Participating: 1
L2. Total Monthly Attendance: 2,000
L3. Number Operating Days: 30
L4. Reimbursable Lunches Served:
a. Free Lunches Served: 0
b. Reduced Price Lunches Served: 0
c. Paid Lunches Served: 2,000
d. Total Lunches Served (a + b + c): 2,000

Diapositiva 18 – Reclamos 1 - modificaciones

Ahora, podrá realizar todos los cambios necesarios en el formulario de reclamo.

School Breakfast Program (Severe Need Reimbursement)			
N1. Authorized Sites Participating:	<input type="text"/>		
N2. Total Monthly Attendance:	<input type="text"/>		
N3. Number Operating Days:	<input type="text"/>		
N4. Reimbursable Breakfasts Served:			
a. Free Breakfasts Served:	<input type="text"/>		
b. Reduced Price Breakfasts Served:	<input type="text"/>		
c. Paid Breakfasts Served:	<input type="text"/>		
d. Total Breakfasts Served (a + b + c):	<input type="text"/>		
After-School Care Program			
	Non-Area Eligible	Area Eligible	Total
A1. Number of Children Approved for Free Snacks:	<input type="text"/>	<input type="text"/>	<input type="text"/>
A2. Number of Children Approved for Reduced Snacks:	<input type="text"/>	<input type="text"/>	<input type="text"/>
A3. Number of Enrolled Children:	<input type="text"/>	<input type="text"/>	<input type="text"/>
A4. Authorized Sites Participating:	<input type="text"/>	<input type="text"/>	<input type="text"/>
A5. Total Monthly Attendance:	<input type="text"/>	<input type="text"/>	<input type="text"/>
A6. Number Operating Days:	<input type="text"/>	<input type="text"/>	<input type="text"/>
A7. Reimbursable Snacks Served:			
a. Free Snacks Served:	<input type="text"/>	<input type="text"/>	<input type="text"/>
b. Reduced Price Snacks Served:	<input type="text"/>	<input type="text"/>	<input type="text"/>
c. Paid Snacks Served:	<input type="text"/>	<input type="text"/>	<input type="text"/>
d. Total Snacks Served (a + b + c):	<input type="text"/>	<input type="text"/>	<input type="text"/>
Created By: UATGEText11 on: 1/31/2011 9:11:26 AM Modified By: UATGEText11 on: 1/31/2011 9:11:27 AM			
<input type="button" value="Save"/> <input type="button" value="Cancel"/>			
VIEW MODIFY DELETE			

Diapositiva 19

Seleccione save (guardar) una vez que haya ingresado en el formulario de reclamo toda la información correspondiente.

Capacitación de TX-UNPS SNP Reclamos: Reclamos de EC

Month/Year	Adjustment Number	UNPS Requested	UNPS Allowed	UNPS Disallowed	Reason
Transaction Entry Detail					
Head State					
National School Lunch Program					
Year		0	0.0000	0.00	
Requested	0	0.0000	0.0000	0.00	
Paid	0.0000	0.0000	0.0000	0.0000	
Total	0.0000			0.0000	
Breakfast Program Review Head					
Year	0	0.0000	0.0000	0.00	
Requested	0	0.0000	0.0000	0.00	
Paid	0.0000	0.0000	0.0000	0.0000	
Total	0.0000			0.0000	
After-school Lunch Program					
Year	0	0.0000	0.0000	0.00	
Requested	0	0.0000	0.0000	0.00	
Paid	0.0000	0.0000	0.0000	0.0000	
Total	0.0000			0.0000	
Transaction Summary Total					
					0.0000
Confirmation					
<input checked="" type="checkbox"/> I certify that the information provided on this claim is true and correct to the best of my knowledge, and that the information provided is complete and accurate. I understand that the information provided on this claim is subject to audit and that I will be responsible for any discrepancies identified during the audit process.					
Submit for Payment					

Diapositiva 20 – Detalles del mes de reclamos - modificaciones

Revise la información para estar seguro de que es correcta. Seleccione la casilla de verificación que está al lado de la declaración de certificación. Luego, seleccione Submit for payment (Presentar para el pago).



Diapositiva 21 – Confirmación de reclamo - modificaciones

Recibirá un número de confirmación para su reclamo, lo cual es verificación de que el reclamo fue presentado exitosamente ante el TDA.

Seleccione Finish (Terminar).

School Nutrition Programs TX-UNPS

Applications | Claims | Search | Year | Month | Log Out

Claims > Claim Year > Claims - SNP > School Year: 2010 - 2011

2010 - 2011 SNP Claim Month Details

01428 Status: Active
TEST-CENTR ISD
DBA:
72 S Walnut Ave
New Braunfels, TX 78130
County District Code: 0841901
SEC Region: 1.8
ISSUANCE ADDRESS

Claim Month: January 2011

Claim Items	Adj Number	Date Received	Date Accepted	Date Processed	Earned Amount	Status
View Modify Summary	0	01/31/2011	01/31/2011		\$1,426.00	Accepted
Total Earned					\$1,426.00	

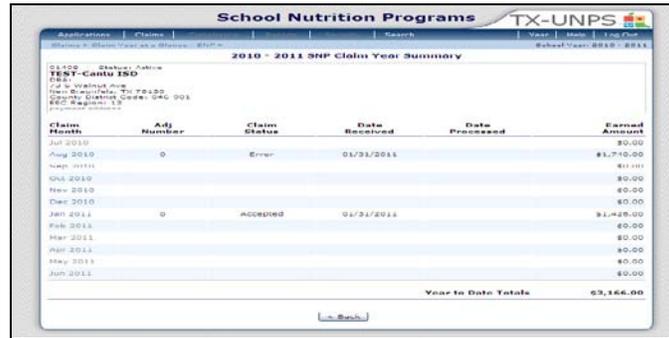
[Back](#)

Diapositiva 22 – Detalles del reclamo - modificaciones

La pantalla SNP Claim Month Details (Detalles del Mes de Reclamo de SNP) le dará una perspectiva general de sus reclamos y en qué estado están.

Si ahora selecciona back (retroceder), volverá a SNP Claim Year Summary (Resumen Anual de Reclamos del SNP).

Capacitación de TX-UNPS SNP Reclamos: Reclamos de EC



The screenshot displays the 'School Nutrition Programs TX-UNPS' software interface. At the top, there are navigation tabs for 'Applications', 'Claims', 'Reports', and 'Search'. Below the tabs, the title '2010 - 2011 SNP Claim Year Summary' is centered. On the left side, there is a sidebar with the following information: 'CLASS: District: Lubbock', 'SCHOOL: 1807-Cantu SD', 'SCHOOL CODE: 1807', 'SCHOOL NAME: 1807-Cantu SD', 'COUNTY: Tarrant', 'COUNTY CODE: 11', 'SCHOOL DISTRICT CODE: 046', and 'SCHOOL DISTRICT NAME: 046-001'. The main area contains a table with the following columns: 'Claim Month', 'Adj Number', 'Claim Status', 'Date Received', 'Date Processed', and 'Earned Amount'. The table lists data for each month from July 2010 to June 2011. A 'Year to Date Totals' row is at the bottom right of the table, showing a total earned amount of 63,166.00. A 'Print' button is located at the bottom center of the table area.

Claim Month	Adj Number	Claim Status	Date Received	Date Processed	Earned Amount
Jul 2010					\$0.00
Aug 2010	0	Error	01/31/2011		\$1,710.00
Sep 2010					\$0.00
Oct 2010					\$0.00
Nov 2010					\$0.00
Dec 2010					\$0.00
Jan 2011	0	ACCEPTED	01/31/2011		\$1,428.00
Feb 2011					\$0.00
Mar 2011					\$0.00
Apr 2011					\$0.00
May 2011					\$0.00
Jun 2011					\$0.00
Year to Date Totals					63,166.00

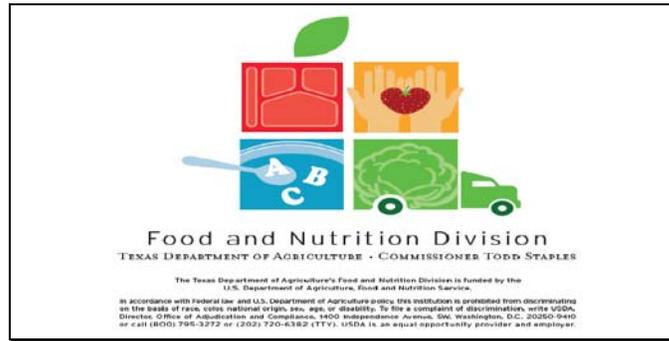
Diapositiva 23 – Año - modificaciones

No hay texto.

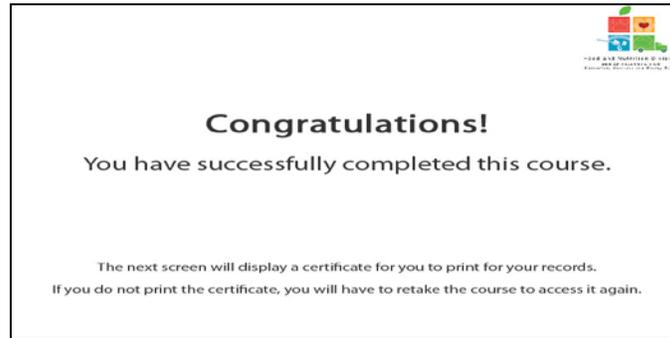


Diapositiva 24 – Mesa de Ayuda

Si requiere asistencia, por favor póngase en contacto con la Mesa de Ayuda de TX-UNPS llamando al 1-877-TEX-MEAL. La Mesa de Ayuda está disponible de lunes a viernes entre las 7:30 am hasta las 6:00pm, según la Zona Horaria Central. También puede enviar un mail con sus preguntas a squaremeals@texasagriculture.gov



Diapositiva 25 – Pantalla de Información Legal



Diapositiva 26 – Explicación del Certificado

¡Felicitaciones! Ha finalizado exitosamente este curso. Las siguientes diapositivas le presentarán un certificado que podrá imprimir para sus archivos.



Diapositiva 27 – Pantalla del Certificado

Por favor, imprima este certificado para sus archivos. Con esto termina la Demostración del Software de TX-UNPS.